

Annual Ending Hunger Convention Golf Tournament May 16, 2024 Purpoodock Club

The League is pleased to announce we are holding our Annual Ending Hunger Golf Tournament on **Thursday, May 16**, to coincide with <u>Convention</u>. We are excited to be teeing off at <u>Purpoodock Club</u> in Cape Elizabeth, just a few miles away from the Holiday Inn By the Bay, for the first time with a shotgun start, best ball format!

Please follow the steps below to lock in your sponsorship and/or golf team.

PAYMENT

The price for this year's tournament is: **\$225 per person** or **\$800 to enter 4 players** (a savings of \$25 per person, or \$200 total, for a four-person team). Payment can be processed directly through the registration page using a <u>credit card</u>, or you can opt to pay by check or with your credit union's Tricorp account (see instructions for these two options below).

REGISTER ONLINE TODAY

Visit https://campaignforendinghunger.org/golftournament2024 to sign up and view event information.

The online registration format makes it more convenient for golfers to secure their team and <u>add</u> registration information for each player. Credit unions also can lock in their event sponsorship online as well.

Given the popularity of the tournament, we encourage you to act quickly and register today to guarantee a team. Credit unions are asked to limit their registration to one foursome only, unless they sponsor at a level that comes with two teams (the Course Champion Sponsor only).

USING THE REGISTRATION PORTAL

Please note that if you wish to sponsor <u>and</u> purchase separate golf tickets if your sponsorship does not include a foursome, <u>you will have to purchase your sponsorship and golf tickets separately – they are not combined in one checkout process. Please follow the steps below to secure your sponsorship, golf team, and/or both. Checkout is also separate for mulligans and ball tosses, which are limited to one of each per player.</u>

Paying by Check or Tricorp - PLEASE REVIEW CLOSELY

At checkout, **golfers** and **sponsors** have the option to pay by <u>credit card</u>.

For sponsors, if you'd like to pay via check or Tricorp please email Lauren McCallum at mccallum@mainecul.org and Jen Burke at jburke@mainecul.org. We will process your registration on the back end. If you plan to use a credit card, please proceed on the website.

NOTE: Even if you pay with a promo code, you may still be asked to enter credit card information. If you are paying via check or Tricorp, enter the corresponding promo code and your discount will apply; you will not be charged to the card you enter if you use either code and click "Apply." Please be sure it notes the full cost is covered after you apply the code before proceeding.

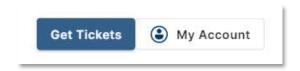
Participants also can choose to pay by check or with their credit union's Tricorp account. If you prefer to pay by check or Tricorp, you must enter the promo code **Check** or **Tricorp** in the Promo Code box and click **Apply** before you click the **Reserve Tickets** button to "checkout."



This is the box you should enter your promo code in should you need to use one.

This is what it will look like when you've applied it.
Notice it says how much you've saved underneath in italics. This should match the cost of your tickets, whether it's for a foursome or an individual golf ticket.

Next, you'll be asked if one of the tickets purchased is for you. If it is, click **Yes** and enter your information. If not, you can enter the information of your team's golfers where prompted. If you do not know who will be golfing or would rather enter the information later, you can do so by returning to your purchase confirmation email and/or logging in to the website, navigating to **My Account** in the top right-hand corner, and managing your tickets. **See below for more information on assigning tickets and ticket options.**



Become a Sponsor

Yay! You saved \$225.

To help meet the Campaign reach its fundraising goals for 2024, sponsorship support for major events like the golf tournament is critical. We hope you will consider being one of our event

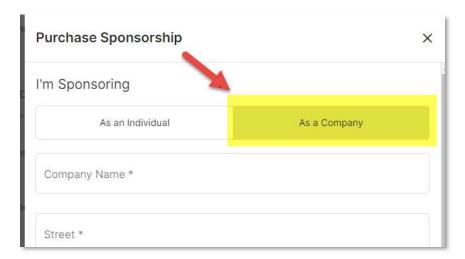
sponsors. Sponsorship opportunities are on a first-come, first-serve basis and are a great way to show your support of the Campaign!

Similar to the golf registration process, all sponsorships should be secured using the golf tournament website. From the tournament website, click the Become a Sponsor tab on the left navigation bar. This page will allow you to see the list of all sponsorship opportunities available. You can purchase tickets for a foursome or individual golf player elsewhere (outlined further down). Please note only the Course Champion sponsorship comes with golf foursomes. You do not need to buy golf tickets if your sponsorship comes with golf, but if you sponsor at any other level and would like to enter a team, please follow the instructions below.

Please feel free to share our website with your vendors and area businesses if you think they might be interested in serving as a sponsor. **Sponsorship opportunities will close at the end of the day on April 5**.



To purchase a sponsorship, click **See Details** to view all of the benefits included with sponsorship; then click **Purchase Sponsorship** in the navy bar at the bottom of that page and enter your information. **To sponsor on behalf of your credit union or organization, please register the sponsorship** <u>as a company</u>.



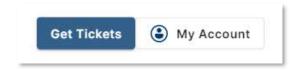
The site will ask you to create an account before you can "checkout."

It also will ask you to supply the names of the golfers on your team. We recognize you may know all the members of your team at this point. That information can be provided later by returning to the confirmation email you will receive upon purchasing and managing your tickets. You can also log in to your account to manage tickets assigned to you. Providing team email addresses and phone numbers is optional, however we strongly encourage it, so all team members receive messages and notifications sent both through the website and from the League.

If your credit union registered a team last year, you may already have an account. If you have forgotten your login information, simply choose "forgot password" upon logging in and you will receive an email that helps you get back into your account. The interface looks different this year, as the software was updated, but if you had an account for online registration and/or auction bidding, you would have the same log in credentials.

Purchase Your Golf Tickets

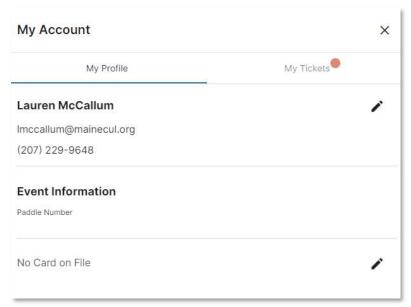
Tickets for golf foursomes and single players can be found by navigating to the **Get Tickets** button on the top right-hand corner of your screen.



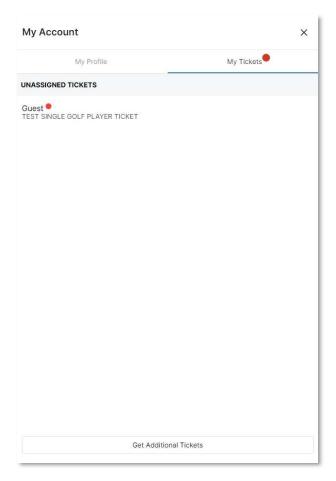
This will bring up a window where you can choose to add these ticket items to your cart. Again, we ask that credit unions only purchase one foursome unless sponsoring at the Course Champion level.

Once you have made your ticket choices, click **Next** and enter your credit card information. If you are paying by **check** or **Tricorp**, please follow the steps below. Once all information is entered, click the **Pay \$X** (it will show your total) and move on to enter golfer information.

You will be asked if one of the tickets purchased is for you. If it is, click **Yes** and enter your information. If not, you can enter the information of your credit union's golfers where prompted. If you do not know who will be golfing or would rather enter the information later, you can do so by returning to your purchase confirmation email and/or logging in to the website, navigating to **My Account** in the top right-hand corner, and managing your tickets, as shown below.

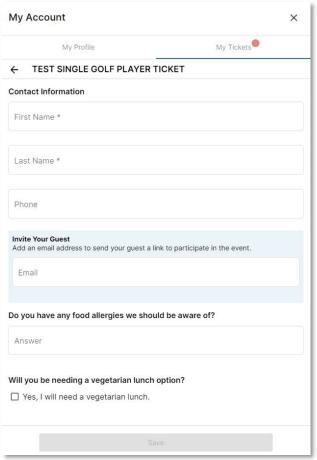


Manage your profile here.



As seen here, if you navigate to **My Tickets** you can click on your ticket and assign them. This is where you can also choose your **ticket options** if you previously did not do that.

At the bottom of this popup window, you'll see a button to purchase additional tickets if you need them.



After you click on the ticket you'd like to assign, you can fill in the contact information of that golfer. We recommend you <u>do</u> fill in their phone number (a cell phone is preferred) and their email. Adding their email allows them to participate easier in the golf and auction events.

Please be sure to note any food allergies and/or if you'll/this golfer will need a vegetarian lunch on the day of the golf tournament. You can also email this to Lauren McCallum at lmccallum@mainecul.org.

Paying by Check or Tricorp – PLEASE

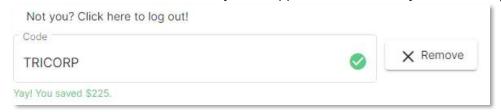
REVIEW CLOSELY

At checkout, golfers have the option to pay by credit card. Regardless of whether you will be using a promo code or not, you may be asked to enter credit card information in the boxes before you can click "Reserve Tickets." Your card will not be charged as long as you enter the promo code and click "Apply." Please be sure it notes the full cost is covered after you apply the code.

Participants also can choose to pay by check or with their Tricorp account. If you prefer to pay by check or Tricorp, you must enter the promo code **CHECK** or **TRICORP** in the Promo Code box and click **Apply** before you click the **Reserve Tickets** button to "checkout."



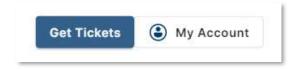
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Waitlist

If the tournament fills up, the League will create a waitlist. If you are interested in golfing at Purpoodock Club to support the Campaign for Ending Hunger, but are unable to golf on May 16, please contact Jen Burke at jburke@mainecul.org to make other arrangements.

VIDEO RESOURCES

If you have questions along the way with any of these processes, the company who supplies the software our site functions off of provided these video how-to resources that will walk you through the process step-by-step. Sometimes, it can just be helpful to have a visual!

- 1. How Sponsors Can Update Their Tickets
- 2. How to Redeem a Ticket that was Purchased for You
- 3 How to Purchase Event Tickets
- 4. How to Update Your Tickets Post-Purchase

ONLINE AUCTION

The Campaign will conduct a silent auction with our golf event. While the items will be displayed at the League's Convention at the Holiday Inn by the Bay, all bidding will be conducted online. This will give more people a chance to bid on items supporting the Campaign.

We hope your credit union will consider donating an item for our auction. Additional **details** about the auction will be shared next month, however, a placeholder for our auction is posted on our golf website.

QUESTIONS

If you have questions about the online portal, please email Lauren McCallum at lmccallum@mainecul.org and Jen Burke at jburke@mainecul.org.